



OFFICE OF THE FIRST SELECTMAN
TOWN OF BROOKFIELD

February 17, 2015

To: Board of Selectmen
Board of Finance

From: Bill Tinsley, First Selectman

Subject: First Selectman's Budget Proposal - FY 2015/2016

In putting together a budget proposal for you to consider, I have focused on achieving a healthy, affordable and proper balance of several competing funding objectives:

- Meeting our current needs and obligations for public safety, education, municipal, and government services without negatively impacting those services;
- Holding property tax rates at the current level;
- Replenishing the Fund Balance for the \$1.2 million overspend by the BOE in 2012 and 2013; and
- Preserving borrowing capacity for future significant facility needs (top priority being HHES/facilities for early childhood education).

The proposed operating budget increases spending by \$933,000 (1.54%), will replenish \$800,000 to the fund balance, and will not require a change in the property tax rate. A growth in revenue from the grand list, combined with significant cost control and reduction measures, and the proceeds from refunding bonds are the levers that make this possible. In that regard, I believe my proposal accomplishes the objectives outlined above.

I've attached two files for your review:

1. A PowerPoint Slide file that summarizes the proposal for both the operating budget and capital expenditures.
2. An excel file that captures the critical #s in a one page summary.

I look forward to the budget setting process ahead of us. I hope that we are all committed to a process that sees a return of quality and respectful dialogue.

Regards to all,

CC: Department Heads; Ralph lassogna, Scott McCarthy



First Selectman's Budget Proposal

February 17, 2015



First Selectman's Budget Proposal Objectives

- **OUR CHALLENGE:** Balance several competing (funding) objectives
 - Meet current needs for public safety, education, municipal, and government services
 - Without increasing property taxes
 - While replenishing the Fund Balance
 - And preserving borrowing capacity for future significant needs
- **CAN BROOKFIELD MEET THE CHALLENGE? Yes!**
 - Economic Growth - New income from growth in our taxable property base
 - Cost Containment
 - Self-Insured Health Care Program (Year 2 of flat costs)
 - Reduction in ADC Pension Trust Contributions
 - Borrowing cost reductions from the refunding bond program
 - Heating and Transportation Fuel costs
 - New expenditure control systems (MUNIS)



First Selectman's Budget Proposal Summary

- Operating Budget Spending
 - Education (+ \$ 775K; 2.01%) \$39,355,000
 - Municipal (+ \$158K; 0.73%) \$21,980,000
 - Total Town (+ \$933K; 1.54%) \$ 61,335,000
- Estimated Change in Revenue Streams
 - From Tax Base \$ 870,000
 - Fees \$ 281,000
 - “one-time” refunding bonds \$ 810,000
 - State/Federal sources \$ (139,000)
 - Supplemental \$ 57,000
- Property Tax Rate change
 - Not needed at this level of spending



First Selectman's Budget Education Spending Proposal

Year vs Year Comparison (\$000)

	<u>FY15</u>	<u>FY16</u>	<u>\$</u>	<u>%</u>
BOE HEALTHCARE CONTRIBUTION	5691	5691	0	0%
BOE PENSION TRUST CONTRIBUTION	475	404	(71)	(15%)
BOE OPEB TRUST CONTRIBUTION	0	50	50	new
BOE HEATING OIL	387	339	(48)	(12%)
BOE FUEL FOR TRANSPORTATION	237	213	(24)	(10%)
BOE ALL OTHER OPERATING EXPENSES	31790	32659	869	2.73%
TOTAL EDUCATION	38580	39355	775	2.01%



First Selectman's Budget Education Spending Proposal Year vs Year Comparison (\$000)

	<u>FY15</u>	<u>FY16</u>	<u>\$</u>	<u>%</u>
BOE HEALTHCARE CONTRIBUTION	5691	5691	0	0%
BOE PENSION TRUST CONTRIBUTION	475	404	(71)	(15%)
BOE OPEB TRUST CONTRIBUTION	0	50	50	new
BOE HEATING OIL	387	339	(48)	(12%)
BOE FUEL FOR TRANSPORTATION	237	213	(24)	(10%)
BOE ALL OTHER OPERATING EXPENSES	31790	32659	869	2.73%
• BOE Request		34169	2379	7.48%
TOTAL EDUCATION	38580	39355	777	2.01%
• BOE Request		40866	2286	5.93%



First Selectman's Budget Proposal Summary

- Operating Budget Spending
 - Education (+ \$ 775K; 2.01%) \$39,355,000
 - BOE Request (+ \$2285K; +5.92%) \$40,866,000
 - Municipal (+ \$158K; 0.73%) \$21,980,000
 - Dept. Requests (+ \$989K; +4.53%) \$22,811,000



Capital Projects Proposed

- Cash-to-Capital \$ 1,086,900
 - Roads, Reserves for Fire/Ambulance
- 4 year (lease-type) \$ 1,425,140
 - Replace/Refurbish Highway Dept. Trucks
 - BOE Financial system conversion to MUNIS
 - Police vehicle replacement program
- Long Term Debt \$ 6, 646, 930
 - School roofs, Town Hall Roof, Library Roof, Meadowbrook Manor
- Capital Projects referendum on same day as annual operating budget referendum.
 - Requires BOS, BOF, Town Meeting (last date possible is 4/3)



Budget Process

Key Dates

- **Departmental Budgets to First Selectman**
 - Municipal Departments 1/16 BOE 2/1
- **First Selectman Proposal to BOS/BOF 2/16**
- **BOS Proposal to BOF 3/2**
- **BOF Proposal to Town 3/27; Public Hearing 4/7**
- **BOF Proposal to Town Meeting 5/5**
- **Referendum Date 5/19* (decided 5/5)**
 - Operating budget
 - Capital Projects for borrowing – other steps required
 - BOS approval, BOF approval, Town Meeting 4/3;