

# BROOKFIELD WATER POLLUTION CONTROL AUTHORITY

Wednesday, July 25, 2012 Room 133 7:00 p.m.

## APPROVED MINUTES

### 1. Convene Meeting

Chairman Malwitz convened the meeting at 7:00 PM with the following persons in attendance:

#### W.P.C.A.

N. Malwitz, Chairman  
T. Lopez  
C. Scott

#### Others

J. Sienkiewicz, Commission Attorney  
M. Finan, Commission Engineer  
R. Prinz, Chief of Maintenance  
K. McPadden, Executive Administrator  
E. Cole, Recording Secretary  
W. Charles Utschig, Birdsall Engineering

R. Prinz and M. Finan entered the meeting room at 7:02 PM Chuck entered the meeting room at 7:03 PM.

**PUBLIC HEARING** – For the purpose of receiving public comment with respect to adoption of the following proposed revised rates, charges or other fees to be charged for use and/or connection to the Brookfield Sewer System:

- a. Sewer Use Charge: Unit Charge of \$95.00 per unit per quarter (\$380.00 per year)
- b. Inspection Charge: \$50.00 per hour or part thereof.

Chairman Malwitz opened the public hearing at 7:00 PM and read the legal notice as it was published in *The Danbury News Times* on July 13, 2012.

Chairman Malwitz explained that the use charge rate is going from the current \$85 per unit usage fee per quarter to a \$95 unit usage fee per quarter. Chairman Malwitz explained that the WPCA switched to an Enterprise Fund in 2009 and full accounting of the costs dictate the increase. The last increase was in 2009, thus this amounts to about 4% per year since the last increase. Chairman Malwitz stated that the inspection rate of \$35, which is assessed when a sewer line has to be inspected, is being increased to \$50 per hour. Chairman Malwitz stated that the \$35 rate had been established in 1998. Chairman Malwitz asked for any questions or comments from the audience. There were no questions or comments from the audience members, so Chairman Malwitz closed the public hearing.

Atty. Sienkiewicz asked if there was any written communication on the public hearing, and Chairman Malwitz clarified that there had been no communication.

**A motion was made by T. Lopez to close the Public Hearing. The motion was seconded by C. Scott and passed unanimously.**

### 2. Approval of Minutes – 6/6/12 Special Meeting; 6/27/12 Regular Meeting

**T. Lopez made a motion to approve the minutes of the 6/6/12 Special Meeting. C. Scott seconded the motion and it carried unanimously.**

**T. Lopez made a motion to approve the minutes of the 6/27/12 Regular Meeting. C. Scott seconded the motion and it carried unanimously.**

### 3. New Business

- a. Sewer Use Charge and Inspection Charge - To consider and act upon a) Sewer Use Charge Rate Increase and b) Inspection Charge Increase

Atty. Sienkiewicz asked if the Danbury Plant Charge would be charged to users in addition to the \$95 per unit charge, and if not, the Plant Charge that is part of the unit charge should be repealed. It was agreed upon that the \$25.50 plant charge, charged to those not yet connected, would remain in place until the CWF Bond is paid off in July 2013. **T. Lopez made a motion to establish the sewer use charge of \$95 per unit per quarter for a total of \$380 per year with the understanding and acknowledgement that the Danbury**

**Plant Charge is included within the \$95.00 charge and the Danbury Plant Charge is effectively rescinded and terminated as of the effective date of this motion for connected properties only and that the Danbury Plant Charge will remain in effect for properties that are paying now but are not connected. The effective date for the \$95.00 use charge and this motion is September 1, 2012 and the inspection charge will be raised to \$50.00 or part thereof to be effective as of August 1, 2012, and to terminate all Danbury Plant Charges for non-connected properties as of the billing of June 1, 2013. C. Scott seconded the motion, and it carried unanimously, 3-0.**

a. 15 W. Whisconier Road – Application to Connect

*S. Sullivan of CCA, LLC was present to discuss the application.*

S. Sullivan stated that CCA, LLC submitted plans for acceptance and review for a gravity sewer line connection for the Whisconier Middle School. S. Sullivan stated that the sewer line would start at the rear portion of the building, and the existing septic tank will be abandoned. The line will go along the west side of the building and into the front where the large soccer field is located on the property. S. Sullivan noted that the line will tie into the manhole that was part of the 3 Condo Project.

Atty. Sienkiewicz asked when the school is planning to start construction and S. Sullivan stated that he did not know yet. Atty. Sienkiewicz asked if there is a cafeteria in the school, and S. Sullivan stated that there are existing grease traps already utilized as part of the existing septic system. S. Sullivan noted the location of the grease traps on the property. Chairman Malwitz noted that the original grease trap was 500 gallons, and the newer grease trap was 1,000 gallons. Chairman Malwitz asked if S. Sullivan knew how often the grease traps are currently pumped out, and S. Sullivan replied that he was unsure. S. Sullivan noted that he believes that the cafeteria had been constructed in the late 1990s. Atty. Sienkiewicz stated that in relation to schools, the Commission had talked in the past about connecting at least the cafeterias to grease traps.

K. McPadden noted that the school has been paying the use-based charge, as well as an assessment. Atty. Sienkiewicz asked Chairman Malwitz if the Commission would want to set engineering fees for the application. M. Finan suggested that the engineering review fee be set at \$1,250.00. R. Prinz stated that his time to inspect the project would be at least forty hours. Atty. Sienkiewicz asked if the WPCA would like to collect the fees upfront. R. Prinz stated that he did not believe that the high school was charged, but Atty. Sienkiewicz stated he believed that the project fees were rolled into one large fee for the high school project.

Atty. Sienkiewicz suggested that the fees be set, but payment then be deferred to the next month's meeting. R. Prinz stated that the Commission could charge the Town after the inspections had been completed.

**T. Lopez made a motion to accept the application [for 15 W. Whisconier Road], setting the engineering fees at \$1,200, and deferring the inspection fees until after construction. C. Scott seconded the motion, and it carried unanimously, 3-0.**

Atty. Sienkiewicz asked S. Sullivan if there would be any need for an easement, and S. Sullivan replied that this application was for a connection, similar to a service line that would be owned by the Town anyhow.

b. 227 Federal Road – Application to Disconnect

c. 235 Federal Road – Application to Disconnect

*S. Sullivan of CCA, LLC was present to discuss the application.*

S. Sullivan pointed out that this address is listed on the agenda as both old and new business. S. Sullivan stated that at the last meeting he had applied for a new connection to a new building, and the Commission had asked for the applicant to submit an application to disconnect for the two existing buildings. S. Sullivan stated that M. Lillis is the project manager, and he had submitted the application on July 20<sup>th</sup>. R. Prinz noted that the \$400 application fee usually covers the inspection fee costs for disconnection applications. S. Sullivan noted that the applicant paid disconnection fees of \$400 for each application. K. McPadden noted that there are still people occupying the building, and the usage fee would continue to be billed until the date that the buildings are demolished. M. Finan pointed out that he did not need to review the plans for a disconnection application. S. Sullivan noted that there is an existing grease trap on the property to the north that will be abandoned; S. Sullivan stated that the line will be cut at the property line. Atty. Sienkiewicz confirmed with S. Sullivan that the tank will be either crushed or filled. S. Sullivan replied that the tank is usually cleaned, crushed and backfilled with clean stone or cleaned out and filled with clean fill. S. Sullivan

stated that he believes that the applicant will just crush the tank. S. Sullivan noted that the other property has an existing grease trap and pump chamber that will be abandoned as well.

**C. Scott made a motion to accept and approve the applications for disconnection [for 227 and 235 Federal Road] subject to inspection at the time of disconnection and subject to the proper removal or disposal of the existing grease traps, septic tank, and pump chamber. T. Lopez seconded the motion, and it carried unanimously, 3-0.**

d. 101 Silvermine Road – Siemens Application to Modify Discharge Permit

*Mark Pierce of Siemens Healthcare Diagnostics was present to discuss the application.*

M. Pierce stated that he had submitted an application and had the landlord's signature. M. Pierce stated that Siemens is looking to change their discharge permit to change the quantity and the substance of the effluent. M. Finan stated that Birdsall had reviewed the information provided by Siemens two months ago. M. Finan stated that this application is an amendment of the original approval, which requests that Siemens provides testing information to the WPCA. M. Finan stated that Birdsall is recommending that the test information be continuously provided to the WPCA each year. M. Finan also stated that Birdsall recommends approval of the increase in gallonage per day to an additional fifty. Atty. Sienkiewicz asked M. Finan if this application needed to be reviewed by the City of Danbury, and M. Finan replied that the application did not need Danbury's approval.

**T. Lopez made a motion to accept and approve the application [for 101 Silvermine Road] subject to the terms and conditions of the original approval set by the WPCA and subject to the recommendations set forth in the July 24, 2012 letter from Birdsall Services Group. C. Scott seconded the motion, and it carried unanimously, 3-0.**

#### **4. Old Business**

a. 227-235 Federal Road – Application to Connect – Revised Plans

*S. Sullivan of CCA, LLC was present to discuss the application.*

S. Sullivan stated that he is in receipt of Birdsall's letter recommending approval; he stated that he has no issues with the recommendations. T. Lopez asked in regard to the seven storefronts that the flow is estimated at 500 gallons per day, and asked how S. Sullivan calculated the 500 per gallon day usage without knowing the type of retail stores that will be planned for this building. Atty. Sienkiewicz noted that the WPCA's plan estimated 100 gallons per unit, which if this calculation were used for the planning of this building, would be 700 gallons per day. Atty. Sienkiewicz noted that if there were a restaurant planned for one of these units, there would be a larger amount of usage per day. C. Scott replied that at the last meeting it was noted that there will not be a plan for a restaurant in the building. S. Sullivan stated that this particular developer tends toward furniture stores. T. Lopez stated that the plan did indicate twelve thousand square feet for a furniture store use. Atty. Sienkiewicz asked S. Sullivan if the new buildings will have water meters installed. K. McPadden stated that the applicant has asked to defer payment of the inspection fee to prior to the start of construction, but that the applicant had already paid the engineering fee. C. Scott asked if there are any other issues on the property, and M. Finan replied that there are not. M. Finan stated that Birdsall has asked that if plans for a restaurant were to be added, the applicant would need to submit calculations for a grease trap. K. McPadden noted that the inspection fees are set at \$1,600.00.

**C. Scott made a motion to approve the application to connect for 227-235 Federal Road, allowing the deferment of the inspection fee payment to be paid prior to construction. T. Lopez seconded the motion, and it carried unanimously, 3-0.**

b. 763 Federal Road – Application to Connect

*Orville Aarons of The Communitys Bank and Kathy Castagnetta of Howland and Associates were present to discuss the application.*

K. Castagnetta stated that she has the revised plans that have been changed to show the manhole cover in the area of the connection, and she also noted there are a few notes that have been added to the plan. K. Castagnetta stated that the pipe already exists, and the applicant is just planning to connect to it. Atty. Sienkiewicz stated that the WPCA's sewer is to the property line, which is the lateral, and this applicant will be discharging to the WPCA's lateral. Atty. Sienkiewicz stated that by condemnation the WPCA acquired easement rights thirty feet wide going in from Federal Road, and the WPCA then has an easement for the pump station. Atty. Sienkiewicz stated that he believes that the developer was going into the WPCA's thirty-foot easement. Atty. Sienkiewicz asked M. Finan to locate the pump station easement on the map. M. Finan replied that the pump station easement is not delineated on the plan. Atty. Sienkiewicz and M. Finan reviewed the plan with Chairman Malwitz. M. Finan stated that the developer is planning to use an existing

connection. Atty. Sienkiewicz stated that the other issue is the electrical problem on the site. The Commission reviewed the location of the transformer. K. Castagnetta noted the location of a transformer pad right inside of the property line and stated that the transformer will be located on that pad. T. Lopez asked K. Castagnetta if an easement from CL&P has been obtained. Atty. Sienkiewicz stated that if the transformer is in the pump station easement or in the other easement on the property, the WPCA has the exclusive rights to the property. Atty. Sienkiewicz noted that Branhaven has the right to use that space for the calculations for parking and area calculations, but the WPCA acquired all of the rights to that portion of the property. Atty. Sienkiewicz stated that there has been some dialogue over the past month between K. Castagnetta and M. Finan. Atty. Sienkiewicz stated that there was a letter from the electrician, and Atty. Sienkiewicz stated that what he believes the applicant is proposing to do is to connect their electrical line on the primary site of the WPCA's transformer and draw the electricity to their property to another transformer on their property. Atty. Sienkiewicz stated that the plans have been reviewed to ensure that this use of electricity would not interfere with the WPCA pump station electricity. Atty. Sienkiewicz presented his draft of a license and hold harmless agreement for the installation of two underground PVC conduits and appropriate wiring from the primary site of the existing transformer serving the WPCA pump station as sufficient to serve a new 800 kilo-vault transformer to be located on their [763 Federal Road] property with all connections to be made by CL&P or other public service company, which he read to the Commission. The Commission noted that a letter was written in 2008 from the property owner granting permission to use the area. Atty. Sienkiewicz reviewed the license and hold harmless agreement with the Commission. O. Aarons contended that the sixty-day notice that is listed in the draft of the license and hold harmless agreement would not offer the developer enough time to connect to something else. Atty. Sienkiewicz replied that the whole process started when the [owners of the property] came onto the WPCA's easement without permission, and now there is an uncomfortable situation because of that. Atty. Sienkiewicz stated that he believes that there should not be an easement granted on the property, and that a hold harmless agreement allows for either party to terminate at their own discretion. Atty. Sienkiewicz stated that the applicant's lawyer could propose something different. Atty. Sienkiewicz stated that the WPCA has paid \$40,000 for the easement. C. Scott asked how the sale had worked for the current easement, and Atty. Sienkiewicz stated that it was justified by appraisals. M. Finan asked K. Castagnetta if the applicant would need an easement from CL&P, and K. Castagnetta replied that she believes that they would need to get a license and then an easement for the property. O. Aarons asked if an easement can be granted within the WPCA's easement, and Atty. Sienkiewicz replied that he believes that a situation like that would need to go to a Town meeting. Atty. Sienkiewicz stated that the Board of Selectmen and the Planning Commission would then be involved in that process. K. Castagnetta stated that the applicant was also considering retrieving power from across the street, and asked if it was possible for the WPCA to approve the sewer portion of the project excluding the electrical portion of the project. Atty. Sienkiewicz stated that he does not ever recall that the WPCA granted an easement to the power company, and he stated that the WPCA's easement allows the WPCA to install electricity. O. Aarons stated that CL&P has been on site and has agreed that they can complete what is proposed, and saw no problem with what is planned. C. Scott asked if that was an engineering opinion, and K. Castagnetta stated that it was the opinion of CL&P's field agent. K. Castagnetta stated that perhaps it is best if their attorney could speak with Atty. Sienkiewicz. Atty. Sienkiewicz stated that in the past there was a resolution passed that stated if a sewer application were approved that the property owner would be required to reimburse the Authority for the expenses associated with stopping the illegal installation and trying to resolve it with the prior owner. Atty. Sienkiewicz stated that he had sent a letter indicating that the amount is \$1,207.50.

**T. Lopez made a motion to approve the sewer connection only for 763 Federal Road, subject to: a) the conditions in the 7/23/12 letter from Birdsall Services Group, b) the immediate payment of the \$1,200 legal fees, and, 3) specifically, excluding any electrical connection approvals at this time. C. Scott seconded the motion, and it carried unanimously, 3-0.**

c. 106 Federal Road – Application for Temporary Ground Water Remediation Discharge *Richard Desrosiers with GZA on behalf of S& W Brookfield LLC was present to discuss the application.* M. Finan stated that Birdsall reviewed the information that was provided to discharge ground water for a period of three to five years up to 7,200 gallons per day through a treatment facility, and he had no objections as long as the applicant will forward test results to the WPCA. M. Finan noted that the recommendation is to issue a temporary discharge permit that will expire after five years. R. Desrosiers stated that there are no issues with the recommendation letter. R. Desrosiers stated that there will be forwarded copies of the test results sent monthly. Email transmission of the reports will be sent monthly. R. Desrosiers stated that this is

for two wells at half a gallon per minute and one well at a gallon and a half a minute, for a total of about 2.5 gallons per minute. R. Desrosiers clarified that the 5,000 gallons calculation is based upon three gallons per minute. R. Desrosiers stated that it is unlikely that the 7,200 gallons per day calculation will be reached. R. Desrosiers stated that some pump tests had been done to confirm the rates and this project is closer to the 5,000 gallons per day rate. Chairman Malwitz suggested that the applicant be charged 17 units with the note that the WPCA can adjust the number of units charged based on the reports. Chairman Malwitz noted that this unit rate is only for this discharge, which K. McPadden noted will be a separate account than the BJ's store. Atty. Sienkiewicz noted that the WPCA can use the meter readings to determine the future unit charge. R. Desrosiers stated that this discharge will be sent to a separate manhole on the same lateral on the property. R. Desrosiers noted that the meter will be at the treatment facility prior to the discharge, and each well will be metered differently, but the numbers will be added together and submitted to the State and the WPCA.

**T. Lopez made a motion to approve the application [for 106 Federal Road] subject to the recommendation of the engineer which includes a monthly report of the discharge and the discharge quantity and contaminants for a five year permit and setting an initial quarterly unit charge of 17 units subject to audit based upon meter readings to be implemented at time of connection. C. Scott seconded the motion, and it carried unanimously, 3-0.**

Chairman Malwitz stated that S. Welwood has asked to submit the June and July reports at the end of August for the annual close. Chairman Malwitz stated that the financial report is deferred until the August meeting.

## **5. Engineer Comments/Project Update**

### **a. Old New Milford Road Sewer Extension Project**

M. Finan stated that there is no engineering activity at the Old New Milford Road Sewer Extension Project; the contractor has submitted a semi-final payment.

### **b. Caldor Pump Station Grinder**

M. Finan stated that construction is progressing slowly, and there have been some conflicts with the contractor. M. Finan stated that an extension of time for the contractor's contract should be considered at tonight's meeting. M. Finan stated that this extension is based on a schedule that the contractor has provided to Birdsall Engineering. M. Finan stated that Birdsall has spent time with the contractor to find an alternative solution for the coating for the concrete. **T. Lopez made a motion to authorize a change order to extend the contract [for Kovacs Construction] from August 6, 2012 to September 21, 2012. C. Scott seconded the motion, and it carried unanimously, 3-0.**

### **c. High Meadow/Ledgewood/Newbury Crossing Project**

M. Finan stated that CCA has obtained the aerial information for the survey, and M. Finan noted that he should have the survey data by either Friday or Monday. M. Finan stated that by the next meeting he should have a plan for the Commission for conceptual borings, etc. as well as a cost amount for the WPCA. M. Finan noted that the lines will be video-taped as part of the project. T. Lopez asked what the depths of the borings will be, and M. Finan replied that the pump station borings will likely be twenty feet; at the sewer lines the plan would be to go about twelve to fifteen feet deep. The letters will be sent to the condo associations. T. Lopez stated that in the case of High Meadow, a copy of the letter should be sent to the Tax District. T. Lopez gave the name of the contact for the tax district of the condo association. Chairman Malwitz stated that this work is for the plan for the wetlands commission to minimize wetlands impact. M. Finan noted that if for any reason Birdsall does not receive the survey, he will contact the WPCA office.

### **d. Delmar Drive Sewer Extension**

M. Finan noted that the bid documents have been completed and reviewed by R. Prinz, and M. Finan stated that Birdsall is now completing the revisions. M. Finan stated that Atty. Sienkiewicz also has the package to review and comment for Birdsall. M. Finan noted that there is an updated estimate which he distributed copies of to the commission. M. Finan reviewed the information with the Commission. M. Finan noted that the pump station is in the town right-of-way, and there is some landscaping that is in the easement area. Atty. Sienkiewicz asked if M. Finan had spoken with Public Works about work within the right-of-way, and R. Prinz replied that he will discuss this application with the Director of Public Works, Ralph Tedesco. Chairman Malwitz suggested that there should be a letter written for the file regarding the work within the right-of-way. Chairman Malwitz noted that the only easement required is for the landscaping. M. Finan noted that the base bid includes standard trench pavement repair and as an alternative discussing milling and overlaying one half of the lane within the affected area. M. Finan explained that because the water line and the sewer lines were being constructed around the same time, CCA has included the mill and overlay of one

half of the road, and the WPCA will pay for the mill and overly of the other half of the road. Chairman Malwitz stated that the water and the sewer lines are being installed together, and bond approval has been granted for \$750,000.00, which is based on the average of the bidders.

Chairman Malwitz stated that the bid package is ready, and Atty. Sienkiewicz stated that he has the bid to review. T. Lopez recommended that CIRMA review the plans. M. Finan stated that he will send the entire package via email to Atty. Sienkiewicz. Atty. Sienkiewicz stated that he will contact CIRMA with the information, and R. Prinz noted that the DEEP needs to be sent a copy of the plans as well. R. Prinz noted that the DEEP needs to at least comment on the plans. M. Finan stated that they thought about sending this information out by August 1<sup>st</sup>. The Commission would like to discuss this item again at the next regularly scheduled meeting in August.

e. Other Engineering Matters

M. Finan stated that there are no other engineering matters.

**6. Legal Matters**

a. Delinquent Accounts

Atty. Sienkiewicz stated that he sent out fifteen new delinquent account letters and there was a sale schedule last month that was satisfied by the bank. Atty. Sienkiewicz stated that he has been working with the WPCA office on these accounts.

Atty. Sienkiewicz stated that he has received some comments on the Sandy Lane Permanent Maintenance Agreement, and he stated that he will work with the attorney because they wanted some significant changes.

Chairman Malwitz asked that Sandy Lane be included on the next regularly scheduled meeting's agenda.

b. Other Legal Matters - none

**7. Chief of Maintenance Report**

R. Prinz stated that most of the report reviews the engineering comments already made tonight.

**Del Mar Drive:**

R. Prinz stated that he had requested a gage at the pump station and a hatch on the wet well.

In regard to the **Caldor Pump Station grinder project** there was an extension granted. R. Prinz will inspect the grinder tomorrow, and R. Prinz noted that the contractors submitted an invoice for approval tonight. R. Prinz stated that he will look at the grinder and will ask to see the receipt.

**Old New Milford Road Extension** – R. Prinz noted that the retainage is \$18,400. R. Prinz noted that there are a few matters that are outstanding on the project. R. Prinz stated that the project was a bit under-budget. The retainage will be held until June 2013.

**Dean Road** – Chairman Malwitz stated that K. McPadden sent a letter to Dr. Sullivan and Sanitarian P. Avery about the findings from the owners on Dean Road. Atty. Sienkiewicz asked if this project was on the list for the clean water fund through the State, and Chairman Malwitz replied application was made in 2011. It will be beneficial to look into the requirements and deadlines for a 2012 application. M. Finan replied that he has asked the grant writer from Birdsall to research the opportunity.

The **Water Pollution Control Plan** will be adopted, and R. Prinz and M. Finan are in the process of revising the map for the project. R. Prinz asked Atty. Sienkiewicz to review the draft for adoption. R. Prinz explained that the last portion of this plan will be the facilities study/plan which will be a costly amount and an involved portion of the project. A Public Hearing will be held on August 22, 2012 for adoption of this plan.

R. Prinz stated that **BJs** is sewerred and is about 75% complete.

R. Prinz also noted that **Costco** added outlets from the main store that were not on the approved plan. R. Prinz noted that this change is considered a field change, and the location of the sewer hook up needs to be changed for the gas station because the sewer manhole cover was not on the property. The liquor store needs another pipe out of the building with another manhole.

R. Prinz stated that Mr. Steiner started working this week and is twenty percent complete at **195 Federal Road**.

R. Prinz noted that **28 Old Route 7** is approximately eighty percent complete.

R. Prinz stated that he purchased a pre-owned generator for a total amount just under \$16,000.00.

R. Prinz stated that the **water line extension** is being inspected occasionally by WPCA inspectors.

R. Prinz noted that there were 8,033,000 gallons used last month.

Regarding the **Caldor Pump Station Monitoring**, R. Prinz stated that an easement needs to be acquired from 67 Gray's Bridge Road. Atty. Sienkiewicz will prepare the easement documents.

R. Prinz stated that he will have an update next month about the **manhole rehabilitation project**.

K. McPadden stated that the GIS computer has been installed in the office, and the sewer layer is off in some areas around town. M. Finan discussed several issues that could be happening with the GIS system. R. Prinz stated that there needs to be an edit capability for the sewer lines on the WPCA's GIS system. Chairman Malwitz stated that the system is to be used as a way to track the sewer use, etc. T. Lopez asked if R. Prinz and K. McPadden have been trained in the GIS. K. McPadden stated that she has had no formal training on the GIS system, but she was shown the basics on how to use it. T. Lopez suggested that as K. McPadden review the capability of the system, she could make a list of what items need to be added. Chairman Malwitz asked M. Finan to come back with a recommendation for which questions to ask about the GIS and possibly prepare a quote for setting the GIS up to an acceptable level of competence.

Regarding the **Ten Year Capital Improvement Plan**, Chairman Malwitz stated that this issue will be worked on again next year around the budget time. Chairman Malwitz stated that in the draft of the plan starting 2012, the units and rates did not increase. C. Scott stated that he and P. Kurtz will work to answer these questions over time. C. Scott stated that he and P. Kurtz will address the most pressing concerns first.

**8. Other WPCA Business**

a. Water Pollution Control Plan – Set Public Hearing

Chairman Malwitz asked M. Finan if Birdsall will have the map ready for upcoming public hearing.

Chairman Malwitz stated that the public hearing will be set for August 22, 2012. **C. Scott made a motion to set the Public Hearing for the Water Pollution Control Plan and map for August 22, 2012. T. Lopez seconded the motion, and it carried unanimously, 3-0.**

b. Other WPCA Business

**9. Vouchers**

Chairman Malwitz reviewed the vouchers.

**T. Lopez made a motion to accept the vouchers as presented. C. Scott seconded the motion, and it carried unanimously, 3-0.**

**10. Adjournment**

**C. Scott made a motion to adjourn at 9:37 PM. T. Lopez seconded the motion, and it carried unanimously, 3-0.**

\*\*\* Next meeting scheduled for August 22, 2012 \*\*\*