

SPECIAL BOARD OF SELECTMEN MEETING
MINUTES
September 15, 2016 – 7:00 P.M.
SELECTMEN'S CONFERENCE ROOM – TOWN HALL

CALL TO ORDER: First Selectman Stephen C. Dunn called the meeting to order at 7:00 p.m.

PRESENT: Stephen C. Dunn, First Selectman; Sue Slater, Selectman; Martin Flynn, Selectman; Marty Handshy, Board of Selectmen Water Consultant; Dayna Weiss, Senior Accountant; Virginia Giovannello, Recording Secretary.

SOUTHERN FEDERAL ROAD WATERLINE PHASE I-III AND DEL MAR DRIVE: At conclusion of discussion, Steve Dunn made motion to approve the proposed estimated assessments, the formulas/spreadsheets for each assessed property, subject to the Assessor and Controller inputting the final numbers from bond counsel, and schedule a Public Hearing on Wednesday, October 5, 2016 at 6:15 p.m. in Meeting Room 133 to receive comments and answer questions relative to the waterline assessments. Motion seconded by Marty Flynn, and carried unanimously.

FIRE MARSHAL BUDGET: At conclusion of discussion, Steve Dunn made motion to request the Board of Finance raise the amount in the Assistant Fire Marshal budget not to exceed \$40,000, to allow the Assistant Fire Marshal to work 25 hours per week on a part-time basis. Motion seconded by Marty Flynn, and carried unanimously.

NEW POLICIES & PROCEDURES: At conclusion of discussion, Steve Dunn made motion to implement the financial controls, policies, and procedures as outlined in the BlumShapiro Consulting Final Report that applies to the Town only titled "Financial and Operational Controls Assessment dated December 2015". Motion seconded by Sue Slater, and carried unanimously.

ADJOURN: Marty Flynn made motion to adjourn at 8:04 p.m., seconded by Sue Slater. Motion carried unanimously.