

BOS Regular Meeting
A G E N D A
7:30 PM Monday, December 05, 2016
Brookfield Town Hall - Room 133

1) Call to Order & Pledge of Allegiance

Monthly Agenda Items

A) Public Comment

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) Announcements

1. A Certification of Recognition will be presented to the Boy's Varsity Soccer Team and the Girl's Varsity Swim & Dive Team.
2. Meet the Selectmen will be held on Saturday, December 31 from 9:00am - 10:30am at Hi-Way Market Deli.

C) Correspondence addressed to BOS

1. Dr. Sullivan, Director of Health, letter dated 11/22 regarding the use of Roundup on Town Properties.

D) Monthly Financial Results

Update provided by Controller Kimberly Siegrist.

2) New Items

A) DECD Brownfield Assessment Grant [attachment]

Letter of support sent to the Department of Economic & Community Development for a proposed grant for the contaminated 20 Station Road parcel located at the Four Corners. Remediation is requested for this property to become an active contributor within the Town Center District. Recommended Motion: that the Selectmen approve the submission of the Town of Brookfield's DECD Brownfield Assessment Grant application.

B) Streetscape Project, Phase 1 [attachment]

The Town Center District Revitalization Master Plan as presented at previous BOS and BOF meetings included grants and funding sources totaling approximately \$2.2M. A request for additional funds to complete the project will be forwarded to the Board of Finance in an amount not to exceed \$975,000. Recommended Motion: that the Selectmen forward a request to the Board of Finance to be considered at their December 14 meeting, for approval of bonding in an amount not to exceed \$975,000 for Streetscape Project, Phase I. Recommended Motion: that the Selectmen schedule a Special Town Meeting on Tuesday, January 17 at 7:30pm in Meeting Room 133, contingent upon Board of Finance approval of the bond funds for the Streetscape Project on December 14.

3) Updates

A) Health Department Fee Increases [attachment]

The BOS scheduled a Public Hearing prior to the BOS meeting tonight regarding proposed Health Department Fee Increases. Recommended Motion: that the Selectmen approve the Health Department Fee Increases, as discussed at the Public Hearing held on 12/5/16.

B) Assistant Fire Marshal [attachments]

The Board of Finance approved an increase to the Assistant Fire Marshal budget line item in an amount not to exceed \$24,500, which is to be compensated by the new Fire Marshal Fee Ordinance. On 10-5-16 the Board of Selectmen requested the amount of \$40,000.

4) Consent Agenda

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

A) Selectmen Approvals for Routine Matters [attachments]

1. Authorizing Resolution between the Town and the State of CT Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security.
2. Hawley Construction Corporation - Town to release of Letter of Credit for the account of Hawley Construction Corporation for the completed Parks Revitalization Program, Phase II-Town Beach Park.
3. Eversource Energy - First Selectman signing Release and Authorization of Automatic Installation of LED Equipment on Utility Owned Streetlights.

B) **Board of Selectmen Meeting Minutes - 11/7/16**C) **Staffing Changes for the Month of November**D) **Driveway Bond Releases [attachments]**

DRIVEWAY BOND RELEASES IN THE AMOUNT OF \$750.00:

15 Cross Pond Road posted by RMC Classic Realty, LLC, Bond #2122

23 Willow Run posted by A Silverio Asphalt Paving Inc, Bond #2154

98a Tower Road posted by Harbor Property Development LLC, Bond #2132

82 Pocono Road posted by Cocchiola Paving Inc., Bond #2156

E) **31 North Mountain Road [attachment]**

A Warranty deed was created for Open Space as part of the Gereg Glen Subdivision. No record of the approval by the BOS was found to deed this open space to the Town, as per the approval by the Planning Commission in 2001. Recommended Motion: that the Selectmen accept the Deed & Easement for property located at 31 North Mountain Road as Open Space.

5) **Additional Monthly Agenda Items**A) **Appointments**

1. Gurski Master Plan Ad Hoc Committee: Jeffrey Bronn, Alice Dew, Betsy Paynter, Dian Eng & Jan Howard.
2. Zoning Regulation Rewrite Ad Hoc Committee: Steve Dunn, Jerry Gay, Jon VanHise, Betsy Paynter, Fran Lollie, Ryan Blessey, Alice Dew & Kurt Timmerman.

B) **Public Comment**6) **Adjourn**