

BOS Regular Meeting
A G E N D A
7:30 PM Monday, November 07, 2016
Brookfield Town Hall - Room 133

1) **Call to Order & Pledge of Allegiance**

Monthly Agenda Items

- A) **Public Comment**
2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.
- B) **Announcements**
- 1) **The Presidential Election Day is Tuesday, November 8 from 6am-8pm at polling places (Huckleberry Hill and High School).**
 - 2) **Meet the Selectmen will be held on Saturday, November 26 from 9:00am - 10:30am at Layla's Bakery.**
- C) **Correspondence addressed to BOS**
- 1) **Letter from Rich Saluga dated 10/4/16 [attachment]**
 - 2) **Town Hall AED Replacement [attachment]**
The Board of Finance motion failed 2-4 to approve the funds for replacement of one of the Town Hall AED's.
- D) **Department Updates**
Betsy Paynter, Manager of Community & Economic Development, will provide an update.
- E) **Monthly Financial Results**
Update provided by Controller Kimberly Siegrist.

2) **New Items**

- A) **Health Department Fee Increases [attachment]**
Dr. Raymond Sullivan, Director of Health, is requesting fee increases for Health Department inspections (last fee increases 7/7/10). *Recommended Motion:* that the Selectmen schedule a Public Hearing on Monday December 5 at 7:00 p.m. in Meeting Room 133 to receive public comment and opinion regarding the proposed fee increases.
- B) **2017 Small Cities Grant [attachment]**
Intent is to send out RFP's for a consultant to apply for a grant from the 2017 Small Cities Community Development Program in the amount of \$400,000. The Consultant is paid from awarded grant and there are no application fees. The program allows eligible low and moderate income property owners to receive 0% interest loans to make needed health and safety improvements to their homes with no out-of-pocket expense. *Recommended Motion:* that the Selectmen approve the Town requesting proposals from qualified firms or individuals for professional and technical services required to prepare a 2017 Small Cities Community Development Program Application and to provide administrative and technical support to implement related activities including program income during the contract period.

3) **Updates**

- A) **Modified Uranium Ordinance**
The BOS scheduled a Public Hearing prior to the BOS meeting tonight that has been cancelled. The reason for cancelling at this time is that the State wants to do a study of how extensive the issue of Uranium and Radon in our well waters and air is, in Brookfield, and a Public Hearing at this juncture would be premature. Once we have more factual data, the BOS will determine if a Public Hearing will be scheduled.

4) **Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

- A) **Board of Selectmen Meeting Minutes - 10/5/16, 10/7/16, 10/17/16 & 10/18/16**
- B) **Selectmen Approvals for Routine Matters [attachment]**
- Approval of new job description for Library Director.
- C) **Staffing Changes for the Month of October**
- Betsy Paynter, Economic and Community Development Manager
 - Robin Prunty, Town Clerk Aide
 - Tina Cordeiro, Tax Collector Aide

D) Driveway Bond Releases [attachments]

- 17 Logging Trail Lane, Bond #2029 - Release of \$750.00.

E) Inland-Wetlands Bond Releases [attachments]

101 Obtuse Hill Road, Bond #201200680, Final Release of \$3,209.49.

F) Zoning Commission Bond Releases [attachment]

- 871 Federal Road (Riverview at Brookfield) Bond #200700243 - Final Bond Release of \$1,000.00.
- 398 Federal Road (Barnbeck Place) Bond #200401183, Bond Release of \$262,567.00.
- 533 Federal Road, Bond #201500201, Bond Release of \$54,542.50.

5) Additional Monthly Agenda Items**A) Appointments [attachments]**

- Loretta Ball to the Arts Commission.
- Catherine Malek to the Arts Commission.
- Monica S. Pondiccio to the Retirement Benefits Advisory Committee (RBAC).
- Marcia Wilkins, Reappointment to the Energy Ad-Hoc Committee.
- Peter Donnelly, Reappointment to the Energy Ad-Hoc Committee.

B) Public Comment**C) Executive Session**

Recommended Motion: that the Selectmen enter into Executive Session to discuss a personnel matter and invite participants.

Recommended Motion: that the Selectmen vote to come out of Executive Session and if needed, make any motions.

6) Adjourn