

**BOS Regular Meeting**  
**A G E N D A**  
**7:30 PM Wednesday, October 05, 2016**  
**Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

**Monthly Agenda Items**

A) **Public Comment**

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

1) **Meet the Selectmen will be held on Saturday, October 29 from 9:00am - 10:30am at Jesters Coffee.**

2) **Parks and Rec Department's new location is the Old Town Hall building located at 162 Whisconier Road.**

3) **Brookfield Open Space & Trail Guide created by the Conservation Commission**

The Guide will be available for purchase (\$5.00) at the Land Use Office at Town Hall, the Library, and Parks & Recreation at the Old Town Hall.

C) **Correspondence addressed to BOS**

D) **Monthly Financial Results**

Update provided by Controller Kimberly Siegrist.

2) **New Items**

A) **Update on Four Corners and TAP Funding Grant Opportunity for Streetscape Project**

Greg Dembowski will provide an update on a WestCOG Transportation Alternative Program (TAP) grant opportunity where the town would have to match 20% of the grant. *Recommended Motion:* that the Selectmen authorize the First Selectman to sign the letter of support for the 20% matching grant contingent upon BOF and BOS approval of a special appropriation; and recommend to the Board of Finance that it approve funds for the matching 20% required for the grant.

B) **Library Board of Trustees - New Library Director**

The Library Board has requested the BOS to consider a special appropriation to cover the expenses of a search firm to assist in the hiring of a new Library Director. Motion may be required for any action.

C) **Modified Uranium Ordinance [attachment]**

Request by Dr. Raymond Sullivan, Director of Health, to the BOS to consider modifications in the Uranium Ordinance that would require Uranium and Arsenic testing on the sale of all homes, except those by Quit-claim, served by a private well. *Recommended Motion:* that the Selectmen schedule a Public Hearing on Monday, November 7 at 7pm for public comment and opinion on the proposed modified Ordinance.

D) **Bequest from Estate of Kenneth Gleszer to the PD K-9 Unit [attachment]**

The Police Department requests that the BOS consider approval of a \$40,000 bequest for the purposes of funding their K-9 Unit. The funds can only be used for the acquisition and training of police K-9 dogs and equipment directly related to their training and the funds are specifically intended to augment the number of police K-9 dogs. *Recommended Motion:* that the Selectmen approve the \$40,000 bequest from the Estate of Kenneth M. Gleszer for the purposes of funding a K-9 Unit as specifically outlined in the stipulations.

E) **2015 Plan of Conservation and Development (POCD) [attachment]**

Planning Commission letter dated 9/16 to the BOS regarding designated goals and recommended strategies and request a response in writing or would welcome a representative from the BOS to deliver its feedback and assessment in person at one of their meetings.

F) **Police Settlement Agreement [attachment]**

Settlement Agreement and a Side Letter Agreement between the Town and Police Department Employees Union, Council #4, AFSCME, AFL-CIO, Local 1544 for a contract to succeed the one that expired on June 30, 2015. *Recommended Motion:* that the Selectmen approved the Settlement Agreement and Side Letter Agreement as stated between the Town and Brookfield Police Department Employees Union.

G) **Department of Public Works new Policy [attachment]**

Public Works Department "Excess Bank Run Fill and Other Materials Distribution Policy." *Recommended Motion:* that the Selectmen approve the Excess Bank Run Fill and Other Materials Distribution Policy.

H) **Town Hall AED's [attachment]**

Replacement of one AED-Lifepak Kit for the Town Hall. One replace a year will be included in the next town budget. *Recommended Motion:* that the Selectmen forward a request to the Board of Finance to approve the funds for the replacement of the Town Hall AED in the amount of \$2,135.75.

I) **Asha for Education**

Request for donation to Asha for Education a fully volunteer run organization whose mission is to catalyze socio-economic

change in India through the education of underprivileged children. Motion may be required for any action.

### 3) Updates

#### A) Charter Revision Commission [attachment]

CRC letter dated 9/22 requesting the extension of their draft report from November 2016 to February or March of 2017, and requesting clarification of two items in the BOS charge. Motion may be required for any action.

#### B) Southern Federal Road Waterline Phase I-III and Del Mar Drive [attachments]

A Public Hearing was held on 10/5 at 6:15pm for the purpose of receiving public comment and answer questions relative to the waterline assessments pursuant to Ordinance Chapter 215. Recommended Motion: that the Selectmen make motion to approve the final assessments.

#### C) Firefighters/Ambulance Stipend [attachments]

A Public Hearing was held on 10-5 at 7:15pm for the purpose of receiving public comment and opinion concerning a proposed Ordinance and to consider repealing the present Abatement Ordinance. Recommended Motion: that the Selectmen approve the proposed Ordinance Chapter 122. Emergency Services Article I. Benefit for Certain Emergency Services Volunteers and repeal the current Ordinance Chapter 197. Taxation Article IV. Tax Abatement for Certain Emergency Services Volunteers.

#### D) Recycling Rewards Grant [attachment]

The Grant total is \$7,020 and may be applied to the purchase of a recycling truck in the amount of \$27,768 to be used for waste reduction, recycling, composting and reuse efforts. The BOS forwarded request to the BOF on 7/11 and accepted the grant contingent upon their approval. The BOF approved the transfer of Bonded Funds from the line item for the \$220,000 dump truck and to reduce that line item by \$27,768 and create a new line for the recycling truck. Recommended Motion: that the Selectmen approve the executing of the Recycling Rewards Grant by the First Selectman in the total amount of \$7,020

#### E) Assistant Fire Marshal [attachments]

The Fire Marshal Fees Ordinance will become effective on 10/13. The Ordinance will offset the amount associated with hiring an Assistant Fire Marshal to assist the current Fire Marshal as noted on Job Description. Recommended Motion: that the Selectmen forward a request to the Board of Finance to increase the Assistant Fire Marshal budget line item in the amount of \$40,000 that will be covered by the new Fire Marshal Fees Ordinance.

### 4) Consent Agenda

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

#### A) Selectmen Approvals for Routine Matters [attachment]

Residential Lease Agreement for 8 Nabby Road (Eriksen Farm Open Space) and Tenant, Peter Robb [attachment].

#### B) Board of Selectmen Meeting Minutes - 9/12/16, 9/15/16 [attachments]

#### C) Staffing Changes for the month of September

1. Jerry Gay, Purchasing Agent for the Town and Board of Education.
2. Donna Korb from Parks & Recreation to Tax Assessor's Office
3. Liz Burandt from Tax Collector's Office to Parks & Recreation.

#### D) Driveway Bond Releases [attachment]

- 4 Woodland Hills Terrace posted by Greenway Industries
- 8 Stony Brook Road posted by Greenway Industries
- 445 Commerce Drive posted by Greenway Industries
- 8 Squire Court posted by Greenway Industries
- 25 Greenridge Drive posted by A Silverio Asphalt Paving Inc.
- 34 Greenridge Drive posted by A Silverio Asphalt Paving Inc.
- 36 Greenridge Drive posted by A Silverio Asphalt Paving Inc.
- 38 Greenridge Drive posted by A Silverio Asphalt Paving Inc.
- 22 Deerfield Road posted by A Silverio Asphalt Paving Inc.
- 35 Obtuse Road South posted by A Silverio Asphalt Paving Inc.
- 1 Fox Tail Lane posted by DaCosta Construction
- 3 Belden Hill Road posted by DaCosta Construction

#### E) Zoning Commission Bond Release [attachment]

140 Federal road (Chick-fil-A) #201300192 release in the amount of \$70,000 (leaving \$5,000 remaining).

### 5) Additional Monthly Agenda Items

#### A) Appointments [attachment]

Appointment of Susan Queenan, Executive Director of the Brookfield Chamber of Commerce to the Western CT Convention & Visitor's Center replacing Susan Murphy, former Director of Chamber of Commerce. Recommended Motion: that the Selectmen appoint Susan Queenan as Brookfield's representative on The Western CT Convention & Visitor's Center.

B) **Public Comment**

6) **Adjourn**