

**BOS Regular Meeting**  
**A G E N D A**  
**7:30 PM Monday, April 06, 2015**  
**Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

**Monthly Agenda Items**

A) **Public Comment**

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

a) The Board of Finance Public Hearing is scheduled on April 7 at 7:00 p.m. in Meeting Room 133; b) The Annual Town Meeting is scheduled on Tuesday, May 6 at 7:30 p.m. at the BHS Auditorium

C) **Correspondence addressed to BOS**

a) Board of Ethics letter dated 2/27 and 3/24 [attached]; b) Matthew & Tatiana Preston [attached].

D) **Monthly Financial Results**

Update provided by Controller Bill Leverage.

2) **New Items**

A. **FY 16 Water Pollution Control Authority Budget** – Per Chapter 71.5 of the Town Ordinances, the WPCA has submitted their budget [attachment].

B. **49 Federal Road** – Discussion of formal offer by R G 49 Federal, LLC to purchase Town property [attachment].

C. **Patrol Commander's Car** – Request for an appropriation of up to \$8,000 from the Police Outside Services Fund for the purpose of augmenting the already appropriated capital expense for a third police vehicle purchase in FY 2014-15 [attachment]. **Recommended Motion:** that the Selectmen approve and forward to the Board of Finance an appropriation of up to \$8,000, from the Police Department Outside Services Fund, to augment, the already authorized capital purchase a third Police Vehicle this fiscal year, to be used by the Patrol Commander.

D. **Brookfield 2015 Plan of Conservation and Development** – Submission of the preliminary draft Plan of Conservation and Development prepared for the Brookfield Planning Commission, and submitted for review and consideration as required by CGS Chapter 126, Section 8-23(g)(4) [attachment].

E. **2016 Revaluation** – Three proposals received for the 2016 Revaluation. After review of the proposals for the 2016 Revaluation, the Town Assessor recommended VISION Government Solutions [Assessor's letter attached]. **Recommended Motion:** that the Selectmen approve VISION Government Solutions for the 2016 Town Revaluation per the Assessor's recommendation.

F. **IRS.VCAP Agreements** – Closing Agreements on Final Determination by the IRS [attachment]. **Recommended Motion:** that the Selectmen approve authorizing the First Selectman to sign the Agreements and forward to the Board of Finance to appropriate \$289,000 from Fund 41 (Water Projects fund).

G. **Postcard Notification to Voters** – Discussion to send postcard notification. **Recommended Motion:** that the Selectmen approve the mailing of a postcard notification to residents as a reminder to vote at the budget referendum on Tuesday, May 19.

3) **Updates**

A. **Parks Revitalization Project** – Municipal Building Committee to provide an update on the Parks Revitalization Project.

B. **LOTICIP Contract Approval** – LOTICIP March 6, 2015 commitment letter attached. **Recommended Motion:** that the Selectmen authorize the First Selectman to sign grant contracts and to authorize the appropriation of \$798,351 for stated contract purposes and sourced from grant funds.

C. **OPEB Policy Revision** – Discussion of revision [attachment]. **Recommended Motion:** that the Selectmen approve the revised OPEB Policy Statement.

**D. Still River Greenway** – Second Supplemental Agreement between the State and Town for the Development of Contract Plans, Specifications and Estimates for the Still River Greenway Utilizing Federal Funds [attachment]. Recommended Motion: that the Selectmen approve the Resolution for the First Selectman's signature on the Agreement.

**4) Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda A - C on the Consent Agenda:

A. **Board of Selectmen Meeting Minutes** – 3/12/15; 3/23/15 [attachment]

B. **New Hire Report** - Staffing changes [attachment].

C. **Selectmen Approvals for Routine Matters Authorizing the First Selectman to sign the following items:**

1) 2015 JAG Violence Crime Prevention Grant [attachment].

2) Agreement between the CT DEEP and CLA for delegation of boating law enforcement authority signed in 2012, with four additional changes made to the draft MOA document and reviewed by Town Attorney [attachment].

3) New Agreement between the Town and Taxserv Capital Services, LLC for collection of delinquent taxes & other receivables as previous agreement is expiring [attachment].

4) 2015 Subrecipient Agreement between the Town and Brookfield Housing Authority [attachment].

5) Residential Lease Agreement for 8 Nabby Road [attachment].

**5) Additional Monthly Agenda Items**

A. **Appointments** - None at this time.

B. **Public Comment** - Sign-up sheet at meeting.

**6) Adjourn**