

**BOARD OF SELECTMEN MEETING**  
**A G E N D A**  
**JUNE 3, 2013 – 7:30 P.M.**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER**

- 1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**  
**MONTHLY AGENDA ITEMS:**
  - A. **Public Comment** (Sign-up sheet at meeting)
  - B. **Announcements** - a) Brookfield Matters published; b) Budget Referendum; c) FEMA Assistance as Regional Grant to Fire Fighter Companies; d) Commemorative Mugs
  - C. **Correspondence**- a) FY 13-14 WPCA Budget (see attached).
  - D. **Monthly Financial Results** - Update provided by Controller Bill Leverage.
- 2) **NEW ITEMS:**
  - A. **Town of Brookfield Wetlands Mitigation** – Inland Wetlands Commission request that the town establish a Mitigation Fund (see attached).
  - B. **Parks Revitalization Program** – Presentation by Doyle Coffin Architecture on the renovation of Cadigan Field and Town Beach.
  - C. **Commerce Drive** – WPCA request for recommendation of an 8-24 referral to authorize the WPCA to accept into the public sewer system a private system serving Commerce Drive (see attached) – Motion to support the project WPCA request of an 8-24 Referral to the Planning Commission.
  - D. **C-PACE Agreement** – Discussion to determine whether Town should support this program (see attached).
  - E. **High School A-2 Survey** – Motion to approve First Selectman's signature on contract to obtain A-2 Survey for High School (see attached).
  - F. **Investment Policy Statement** – The Retirement Benefits Advisory Committee has reviewed the existing IPS (see attached) - Motion to approve the updated IPS and- the Investment Guideline document reflecting the current allocation and strategy.
- 3) **UPDATES:**
  - A. **Southern Federal Road Water Line Phase 3** – Update by Martin Handsby - Motion to schedule a Special Town Meeting for the new appropriation amount (see attached).
  - B. **Water Ordinance** – Public Hearing held on 6/3 at 6:30 p.m. – Motion to approve the Amended Water Ordinance.
  - C. **Parking Appeals Ordinance** – Public Hearing held on 6/3 at 7:00 p.m. – Motion to approve the amended Parking Appeals Ordinance.
  - D. **2013 Connecticut Neighborhood Assistance Act (NAA) Program Proposal** – Public Hearing held on 6/3 at 7:15 p.m. – Motion to approve the proposal.
  - E. **WPCA FY 2014 Budget and Sewer Ad-Hoc Committee Report** – Schedule a Special BOS Meeting to discuss the Sewer Ad Hoc Committee Report and the WPCA Budget.
  - F. **Gurski Homestead Property** – Town received \$10,000 Grant (50% matching) from DECD for a Structural Engineering study.
  - G. **Cell Tower** – Homeland Towers Proposal – Update
  - H. **Meadowbrook Manor** – Update
  - I. **Library Cottage** - Update
- 4) **CONSENT AGENDA: *Recommended Motion***: that the Selectmen approve all items A-D on the Consent Agenda.
  - A. **Board of Selectmen Meeting Minutes**: 5/6/13, 5/23/13.
  - B. **New Hire Report**: Staffing changes (see attached).
  - C. **Selectmen Approvals for Routine Matters**: None at this time.
  - D. **Bond Releases**: Excavation Bonds: 15 Deerfield #05-23-12-3; 17 Cove Road #05-23-12-4; 5 Lyndenwood Drive #08-29-12; 2 Cove Road #05-23-12-1.
- 5) **ADDITIONAL MONTHLY AGENDA ITEMS:**
  - A. **Personnel Matters** – Update by First Selectman
  - B. **Appointments** – Recommended
    - Roberta Sinatra, Tax Collector, Appointment effective 8/30/12 to 2/3/14 (It appears appointment was not done at time of hire).
    - Bill Brown, Candlewood Lake Authority, Appointment effective 6/3/13 to 2/1/14.
    - Police Commission – Appoint individual member of the Police Commission as Hearing Officer for Parking Appeals.
  - C. **Public Comment** - Sign-up sheet at meeting.
- 6) **ADJOURN**