

HOW TO REGISTER

- Registrations are accepted on a first come, first served basis
- You may register by phone, in person, or by mail using Visa, Mastercard, American Express, or Discover. Cash and checks are also accepted.
- Full payment must accompany registration.
- A \$25.00 charge will be assessed on any returned checks.
- Non-Brookfield residents will be accommodated beginning 2 weeks prior to the start of a program.
- If you register early, you may ensure the class you want will not be closed or canceled.

REFUND POLICY

- No refunds will be given once a program has begun, unless a substitute can be found by this department, or unless there is a medical emergency.
- Registrations may be canceled up to one week prior to a program's starting date.
- Absolutely no refunds will be given for any used portion of a program.
- All refunds are subject to a 10% administrative surcharge.

CLASS INFORMATION

The Brookfield Parks & Recreation Department follows the school schedule for most of our classes if classes are being held at the schools.

Please check with the office if you are unsure whether or not a class will meet. In the event of weather cancellations or early release from school, evening classes will also be canceled.

Please contact the Parks & Recreation Department at 775-7310 weekdays between 8:30 and 4:30 for more information or visit our Facebook page or our website for updated information.