



**Minutes of the Historic District Commission  
Thursday, June 2, 2016  
Brookfield Town Hall**

*Call to Order:* The meeting was called to order at 7:04 p.m. by Chairperson, Jacqueline Salame

*Members Present:* Kevin Archer, Peter Bertolami, Robert Brown, Rosemary Erb-Fawcett, Harold Proudfoot

*Members Absent:* Liz De Lambert, Laura Mancuso

*Public in Attendance:* Mary Johnson, 11 Long Meadow Hill Road  
Stuart Dalton, 17 Long Meadow Hill Road

**Pre-Hearing:**

Glenn & Mary Johnson, 11 Long Meadow Hill Road, for the walkway to the front door.

The existing side walk to the front and side doors is 28 inches by 30 inches. The new walkway will be the same footprint as the current walkway. There is one step up to the side door and two steps up to the front door. Pavers will replace slate and brick walks and steps that are there now. Both steps to the front and side doors will be rectangular in shape. Dillon Excavating, 50 Mine Hill Road, Roxbury, CT will do the work.

The Commission members did not have any issues with the plan submitted by M. Johnson.

**Business Meeting opened at 7:15 p.m.:**

**Previous Minutes:**

R. Brown moved to accept the May 5, 2016 minutes as presented. K. Archer seconded; all approved.

**Old Business:**

K. Archer moved to add S. Dalton to the agenda. P. Bertolami seconded; all approved.

- S. Dalton will file an amendment to his application 2015-03 to eliminate the fence. The solar array is two feet lower than originally planned.
- Residents information letter was mailed May 16, 2016.
- Blue Star Memorial dedication is scheduled for June 14, 2016 at 10 a.m. Commission members have been invited to attend.

**New Business:**

K. Archer moved to add St. Joseph Rectory to the agenda regarding a 12 foot by 14 foot shed. R. Erb-Fawcett seconded; all approved.

The Commission members would like to see the details of the shed and the exact placement of the shed.

P. Bertolami moved to adjourn the meeting at 8:30 p.m. R. Brown seconded; all approved.

Respectfully submitted,  
Jane Brown, Secretary