



**BROOKFIELD BOARD OF FINANCE  
REGULAR MEETING MINUTES  
WEDNESDAY, APRIL 13, 2016 7:00pm  
BROOKFIELD TOWN HALL, ROOM 209**

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**CALL TO ORDER:** Chairman R. Gianazza called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

**Present for the Board:** Chairman R. Gianazza, Vice Chairman S. O'Reilly, Secretary S. Hathorn, M. Mulvaney, M. Zerbe, and First Selectman S. Dunn.

**Also Present:** Treasurer J. Lucas, and Consultant, J. Wahlberg

**Absent Member:** J. Rossi

**PUBLIC COMMENT**

\*Rich Saluga, 32 Great Heron Lane

**APPROVAL OF MINUTES**

A motion was made by Secretary S. Hathorn, seconded by M. Zerbe, to approve the March 8, 2016 Special Meeting Minutes as written. Motion passes 4-0-1.

**Members Voting Yes**

Chairman R. Gianazza

Vice Chairman S. O'Reilly

M. Zerbe

M. Mulvaney

**Members Abstaining**

S. Hathorn

A motion was made by S. Hathorn, seconded by M. Zerbe, to approve the March 9, 2016 Board of Finance Regular Meeting Minutes with the following amendments; change the heading from Special Meeting to Regular Meeting, and add Secretary S. Hathorn as absent. Motion passes 4-0-1 as amended.

**Members Voting Yes**

Chairman R. Gianazza

Vice Chairman S. O'Reilly

M. Zerbe

M. Mulvaney

**Members Abstaining**

S. Hathorn

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, to approve the March 10, 2016 Board of Finance Special Meeting Minutes as written. Motion passes 4-0-1.

**Members Voting Yes**

Chairman R. Gianazza

Vice Chairman S. O'Reilly

M. Zerbe

M. Mulvaney

**Members Abstaining**

S. Hathorn

A motion was made by Secretary S. Hathorn, seconded by M. Zerbe, to approve the March 14, 2016, March 15, 2016, March 16, 2016, March 23, 2016, and April 5, 2016 Board of Finance Special Meeting Minutes as written. Motion passes 5-0.

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney to approve the March 17, 2016 Board of Finance Special Meeting Minutes as written. Motion passes 4-0-1.

Members Voting Yes  
Chairman R. Gianazza  
Secretary S. Hathorn  
M. Zerbe  
M. Mulvaney

Members Abstaining  
Vice Chairman S. O'Reilly

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney to approve the March 22, 2016 Board of Finance Budget Workshop Meeting Minutes as written. Motion passes 4-0-1.

Members Voting Yes  
Chairman R. Gianazza  
Secretary S. Hathorn  
M. Zerbe  
M. Mulvaney

Members Abstaining  
Vice Chairman S. O'Reilly

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, to approve the April 06, 2016 Board of Finance Special Meeting Minutes as written. Motion passes 4-0-1.

Members Voting Yes  
Chairman R. Gianazza  
Secretary S. Hathorn  
Vice Chairman S. O'Reilly  
M. Mulvaney

Members Abstaining  
M. Zerbe

**COMMUNICATIONS AND CORRESPONDENCE**

Secretary S. Hathorn reported receiving correspondence from the following:

- Howard Lasser
- Rich Saluga
- Paul Checco
- Ron Jaffe
- Glenn Hofsess

**REPORT OF THE FIRST SELECTMAN:** First Selectman S. Dunn reported on the following; Town Controller Kimberly Siegrist, improvements to the live video stream, annual budget, Charter Revision Committee, Town Hall roof project, Eversource bids, Southern water line-Federal Road, Still River Greenway bridge, Meadowbrook Manor, and ECS contribution.

## **REPORT OF THE FINANCE DIRECTOR**

1. Revenue & Expenditure Report – Consultant, J. Wahlberg, gave the Board an overview of the March 2016 Revenue & Expenditure Report.
2. Capital Project status – no report was given.
3. Debt Service status – no report was given.

## **REPORT OF SUBCOMMITTEES**

- Audit Committee – A motion was made by Secretary S. Hathorn, seconded by M. Zerbe, that the Board of Finance approve the Town of Brookfield 2014-15 CAFR. Motion passes 5-0.

## **OLD BUSINESS**

1. Four Corners Streetscape Update – Presentation by Greg Dembowski: Greg Dembowski gave the Board an update on the Four Corners Streetscape.
2. The Board of Finance had a discussion on the Brookfield High School renovation project. The Board thanked First Selectman S. Dunn, State Representative, S. Harding, and G. Dembowski for all their hard work towards completion with the State.
3. Police Department Outside Services Fund Request – this request was put on hold.

Secretary S. Hathorn will confer with Major Purcell to schedule April 27, 2016 @ 6:00pm for the site visit with Brookfield Police Department.

## **NEW BUSINESS**

1. WPCA annual budget – this agenda item will be discussed at the May meeting.
2. Grant Status Update - this agenda item will be discussed at the May meeting.
3. 2016-2017 Town of Brookfield Budget:  
A motion was made by M. Mulvaney, seconded by M. Zerbe, that the Board of Finance approve the 2016-2017 Town of Brookfield Budget. Motion passes 4-0-1.

Members Voting Yes  
Chairman R. Gianazza  
Secretary S. Hathorn  
M. Mulvaney  
M. Zerbe

Members Voting No  
Vice Chairman S. O'Reilly

**OTHER ITEMS TO COME BEFORE THE BOARD**: M. Mulvaney asked questions regarding the hiring of a consultant. M. Zerbe expressed his thoughts regarding Board response to public comment.

**PUBLIC COMMENT:**

\*Ron Jaffe, 21 White Pine Drive

**ADJOURNMENT:** A motion was made by Vice Chairman S. O'Reilly, seconded by M. Zerbe, to adjourn the meeting. Motion passes 5-0. Meeting adjourned at 8:55pm.