

**BROOKFIELD BOARD OF FINANCE REGULAR MEETING MINUTES**  
**WEDNESDAY, MAY 14, 2014**  
**BROOKFIELD TOWN HALL – ROOM 209**  
**7:00PM**

**CALL TO ORDER:** Chairman P. Kurtz began the meeting at 7:00pm; beginning with the Pledge of Allegiance.

**Present for the Board:** Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, R. Appleby, J. Rossi, and Ex-Officio First Selectman B. Tinsley

**Also Present:** Town Controller W. Leverage and members of the public.

**Absent Member:** S. O'Reilly

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF MINUTES**

**BOARD OF FINANCE PUBLIC HEARING – APRIL 8, 2014**

**BOARD OF FINANCE REGULAR MEETING – APRIL 9, 2014**

**BOARD OF FINANCE SPECIAL MEETING – APRIL 24, 2014**

A motion was made by Secretary R. Gianazza, seconded by Vice Chairman, E. Nepomuceno, to approve the minutes from the Board of Finance Public hearing held on April 8, 2014; and the Board of Finance Regular Meeting held on April 9, 2014; and the Board of Finance Special Meeting held on April 24, 2014. Motion passed unanimously.

**COMMUNICATIONS AND CORRESPONDENCE**

Email correspondence was received from the following:

- Emily Aponte – 24 Brookfield Meadows
- Renee Bento
- Lisa Bulakowski
- Becky Carvell – 385 Candlewood Lake Road
- Tami Coleman – 13 Stony Brook Road
- Jennifer Conlon – 20 Lyndenwood Drive
- Andrea DiStephan – 11 Old Woods Road
- Carol Dores – 80 N. Lakeshore Drive
- Jen Falci
- Becky Ferrara – 12 Dairy Farm Drive
- Shana Graham – 85 Obtuse Hill Road
- Christine Hand
- Ali Hawthorne – 7 Maple Lane
- Ron Jaffe
- Cathy Lasser – 116 Tower Road
- Howard Lasser – 116 Tower Road
- Christine Lennon – 10 Nancy Lane
- Michael Lennon – 10 Nancy Lane
- John Leopold – 22 Taylor Street
- Nancy Lincoln – 11 Bonny Road
- Kim Kelly

- Jamie Klavans – 11 Willow Run
- Lisa Koenig – 40 Flax Hill Road
- Kelly LoFaso
- Catherine Malek – 4 Apache Drive
- Richard Malek – 4 Apache Drive
- Lisa Miller – 34 Skyline Drive
- Tom Murphy
- Meredith O’Connor – 125 Longmeadow Hill Road
- Laura Orban
- David Prebenna – 20 Sunset Hill Road
- Elizabeth & David Rey – 1 Thomsen Farm Road
- Glenn Rooney – 173 Pocono Road
- Leslie Ruggiero – 12 Greenridge Road
- Bruce Siennick
- David & Erin Sweet – 18 Cherokee Drive
- Michele Vaccaro

**REPORT OF THE FIRST SELECTMAN:** First Selectman B. Tinsley reported on:

- \*2014 Refunding Bonds (2006 Bond Issue)
- \*Business Investment Incentive/Assessment Increase Deferral Program
- \*Development at Four Corners
- \*Retirement Benefits Advisory Committee (RBAC)
- \*Health Insurance Coverage for Board of Education and Municipal Employees
- \*Budget Referendum on Tuesday, May 20, 2014
- \*Cigna Credit

**REPORT OF THE FINANCE DIRECTOR:** Town Controller W. Leverage gave the Board an overview of the April 2014 Revenue and Expenditure Report. Town Controller W. Leverage stated that the state auditors are working to close out the BHS grant. The auditors need a few more documents to finish their audit.

**OLD BUSINESS:**

- Subcommittee Reports – Vice Chairman P. Kurtz stated that he has been in contact with McGladrey theTown’s independent audit firm. He also stated that a letter of engagement should be received this week.
- 2013/2014 BOE Spending/Cigna - This agenda item was discussed in Report of the First Selectman.
- 2014/2015 Budget – Town Controller W. Leverage gave the Board a breakdown of the new budget going to referendum as a result of the May 6th Town Meeting which included a reduction of \$50,000 in the audit line as reflected in the revised BOF Proposed Budget.

|                           |                      |
|---------------------------|----------------------|
| <u>Board of Education</u> | \$ 38,580,470        |
| <u>Town</u>               | \$ 16,037,215        |
| <u>Capital</u>            | \$ 1,415,707         |
| <u>Debt Service</u>       | \$ 4,369,228         |
| <b>TOTAL BUDGET</b>       | <b>\$ 60,402,620</b> |

Mill Rate: 25.7 (mill rate increase of 1.18% over last year)

- Form Committees/ECS Advocacy – First Selectman B. Tinsley will look into forming an Ad Hoc Committee.

**NEW BUSINESS**

**OTHER ITEMS TO COME BEFORE THE BOARD:** The Board of Finance will hold a special meeting on Wednesday, May 21, 2014 at Town Hall in Room 209.

**PUBLIC COMMENT:**

\*Irv Agard            3 Cedar Hill Road

\*Glenn Rooney    173 Pocono Road

**ADJOURNMENT:** A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 9:15 pm.

