

FINAL
BROOKFIELD BOARD OF FINANCE REGULAR MEETING MINUTES
WEDNESDAY, MARCH 13, 2013
BROOKFIELD HIGH SCHOOL MEDIA CENTER
7:00PM

CALL TO ORDER: Chairman J. Friedrich began the meeting at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman J. Friedrich, Vice Chairman I. Agard, Secretary P. Kurtz, R. Jaffe, R. Appleby, J. Tomaino (arrived 7:02pm) and Ex-Officio First Selectman B. Davidson.

Also Present: Selectman H. Lasser, Town Controller W. Leverage, and members of the public.

PUBLIC COMMENT: Rich Saluga, 32 Great Heron Lane

A motion was made by Vice Chairman I. Agard, seconded by R. Jaffe, to move up Agenda Item, New Business (b). Motion was passed unanimously.

NEW BUSINESS:

b. BOS recommendation of a special appropriation of \$2,500,000 to pay for the WPCA Sewer Project at High Meadow, Ledgewood, and Newbury Crossing Condominiums.

A motion was made by R. Jaffe, seconded by J. Tomaino, to move to support the recommendation of the Board of Selectmen to approve a special appropriation of \$2,500,000 to pay for the WPCA Sewer Project at High Meadow, Ledgewood, and Newbury Crossing Condominiums. The funding to include engineering, legal, applications, land acquisition, construction and all other necessary and appropriate expenses. The project cost will be financed by borrowing. Motion was passed unanimously.

APPROVAL OF MINUTES: A motion was made by Secretary P. Kurtz, seconded by J. Tomaino, to approve the minutes from the February 13, 2013 Board of Finance Regular Meeting. A second motion was made by Secretary P. Kurtz, seconded by J. Tomaino, to amend the original motion to include the approval of the minutes from the Board of Finance Special Meetings dated February 14, 26 and March 5, 6/2013. Motion was passed unanimously.

COMMUNICATIONS AND CORRESPONDENCE: Secretary P. Kurtz reported that correspondence was received from the following people; Angela Termotto, Emma Reeve, Melissa Marici, Kenneth Marici, and Carol Does.

REPORT OF THE FIRST SELECTMAN: First Selectman B. Davidson stated that he will report on agenda items under New Business.

REPORT OF THE FINANCE DIRECTOR: Controller W. Leverage gave an overview of the February 2013 Revenue and Expenditure Report.

SUBCOMMITTEE REPORTS:

a. Board of Finance Audit Committee: R. Jaffe stated that the RFP for audit firms will go out within the week. An Audit RFP Committee has been formed to review submissions. The RFP Audit Committee will be comprised of Town Controller, W. Leverage, Art Colley, Director of Finance, Technology and Operations, and Selectman H. Lasser, all of which have audit experience. J. Tomaino volunteered to serve on this committee.

The RFP will go out for four weeks; the fifth week the Audit RFP Committee will meet to review submissions.

b. Board of Finance Bylaws Committee: Vice Chairman I. Agard stated the the Bylaws Committee will be on hold at this time.

c. Board of Finance Budget Committee: The Board of Finance Budget Committee will submit their report after budget season.

OLD BUSINESS:

a. Gurski Park \$10,000 shared grant funding: This agenda item will be discussed at the April 10, 2013 Board of Finance Regular Meeting.

NEW BUSINESS:

a. Board of Selectmen recommendation to fund \$14,000 from the Police Department Outside Service Fund for the Police Department's three-project proposal:

A motion was made by R. Jaffe, seconded by R. Appleby, to move to support the Police Department's request of a three-project proposal in the amount of \$14,000 from the Police Outside Service Fund. Motion was passed unanimously.

c. Pension Trust Fund Contribution:

A motion was made by Vice Chairman I. Agard, seconded by R. Jaffe, to move to support the recommendation of the Board of Selectmen to approve a special appropriation in the amount of \$622,000 as part of the 2013 calendar year contribution to the Town's Pension Trust Fund. The entire \$622,000 is to be provided by the "Support Fund for the Pension Trust Fund", that has been

previously established and funded. Motion was passed 5-1.

First Selectman B. Davidson stated that the \$622,000v appropriation special appropriation would not be moved out of the "Support Fund for the Pension Trust Fund," until after July 1, 2013.

Members voting yes: Vice Chairman I. Agard, Secretary P. Kurtz, R. Jaffe, R. Appleby, and J. Tomaino. Member voting no: Chairman J. Friedrich

PUBLIC COMMENT: Rich Saluga, 32 Great Heron Lane

OTHER ITEMS TO COME BEFORE THE BOARD: There were no other items to come before the board.

ADJOURNMENT: A motion was made by R. Appleby, seconded by Secretary P. Kurtz, to adjourn the meeting. Motion was passed unanimously. The meeting adjourned at 8:20pm.