

**FINAL**  
**BROOKFIELD BOARD OF FINANCE REGULAR MEETING MINUTES**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, SEPTEMBER 12, 2012**  
**7:00PM**

- a) **CALL TO ORDER:** Chairman Friedrich began the meeting at 7:00pm; beginning with the Pledge of Allegiance.  
Present for the Board were: Chairman Friedrich, Vice Chairman Agard, and Secretary Kurtz.  
Members Present were: Members R. Jaffe, and J. Tomaino.  
Absent Member: R. Appleby  
Also present were: First Selectman Davidson, Controller Leverage, and members of the public.
- b) **PUBLIC COMMENT:** There was no public comment.
- c) **COMMUNICATIONS AND CORRESPONDENCE:** There were no communications or correspondence.
- d) **APPROVAL OF MINUTES:** A motion was made by Vice Chairman Agard, seconded by J. Tomaino, to approve the minutes from the August 8, 2012 BOF Regular Meeting as written. Motion was passed unanimously.
- e) **REPORT OF THE FIRST SELECTMAN:** First Selectman Davidson reported on the following: Federal Road Water Line, hiring of a new Tax Collector, Roberta Sinatra, former Bridgewater Tax Collector, and the final tree settlement payment has been received.
- f) **REPORT OF THE TOWN CONTROLLER:** Controller Leverage gave the Board an overview of the August 2012 Revenue and Expenditure Report.  
A motion was made by R. Jaffe, seconded by J. Tomaino, to approve the final year budget transfers as requested by the Town Controller and approved by the Board of Selectmen. Motion was passed unanimously.
- g) **COMMITTEE REPORTS:**
- a. **Audit Committee:** R. Jaffe stated that the auditors will be back at the Town Hall in October.
  - b. **Bylaws Committee:** Changes to the bylaws will be brought back for to the members for approval.
  - c. **Budget Committee:** R. Jaffe reported on the Budget Committee.
- h) **OLD BUSINESS:** There was no old business discussed.
- i) **NEW BUSINESS:**
- a. **RBAC Presentation:** Vice Chairman Agard gave a Power Point presentation update from RBAC.
  - b. **Pension Trust Fund Resolution:** A motion was made by J. Tomaino, seconded by R. Jaffe, to move to approve the Board of Selectmen's request for a special appropriation of \$850,000 for the purpose of achieving 100% funding of the 2012 Annual Recommended Contribution to the Town's Pension Trust Fund in accordance with the recommendation of the Town's pension actuary. The funds are to be transferred from the Town's Fund Balance. Motion was passed unanimously.

j) **PUBLIC COMMENT:** There was no public comment.

k) **OTHER:**

l) **ADJOURNMENT:** A motion was made by R. Jaffe, seconded by J. Tomaino, to adjourn the meeting. Motion was passed unanimously. The meeting ended at 8:40pm.