



BOARD OF FINANCE
BUDGET PROCESS COMMITTEE MEETING
MINUTES
Thursday, July 18, 2012 — 9:00 AM
Room 209, Brookfield Town Center

DRAFT

Call to Order

The meeting was called to order at meeting to order at 9:03 am.

Present: Irv Agard, Jerry Friedrich, Ron Jaffe.

Also in attendance Town Controller William Leverage.

There were no members of the public present.

Discussion of Budget Process with Town Controller

A wide ranging discussion of the budget process was held, focusing on timing, presentation and report format, etc. W. Leverage indicated that he would be willing to coordinate getting answers reported back on department-level questions posed by BOF members during the process. The committee also discussed the benefits of meeting with all departments every budget cycle, the need to see all requests prioritized, debt/service levels, and more. Changes discussed will be incorporated into the Budget Process Committee's draft report.

Adjournment

The meeting was adjourned at 10:25 am.