

**FINAL**  
**BROOKFIELD BOARD OF FINANCE REGULAR MEETING MINUTES**  
**BROOKFIELD HIGH SCHOOL**  
**MEDIA CENTER**  
**WEDNESDAY, JULY 11, 2012**  
**7:00 PM**

1. **CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL:** Chairman Friedrich began the meeting at 7:00pm; starting with the Pledge of Allegiance. Present for the Board were: Chairman Friedrich, Vice Chairman Agard, and Secretary Kurtz.  
Also Present were: Members R. Jaffe, J. Tomaino, and R. Appleby, First Selectman Davidson, Controller Wahlberg, and Incoming Controller Leverage.
2. **APPROVAL OF MINUTES:** A motion was made by Vice Chairman Agard, seconded by R. Jaffe, to approve the June 13, 2012 BOF Regular Meeting Minutes as written. Motion passes unanimously.
3. **COMMUNICATION AND CORRESPONDENCE:** No correspondence was received.
4. **PUBLIC COMMENT:** There was no public comment.
5. **REPORT OF THE FIRST SELECTMAN:** First Selectman Davidson reported on the following: William Leverage, will become the official Town Controller on Friday, July 13, 2012, the Town has filed for arbitration for the purpose of Police union negotiations and a Special Town Meeting scheduled for Monday, August 6, 2012 at the Brookfield High School Media Center regarding the \$750,000 appropriation for the Del Mar Sewer Project. First Selectman Davidson also reported that the Town has created a monthly newsletter called Brookfield Matters. This newsletter is available to all.
6. **NEW BUSINESS:**  
The Board of Finance welcomed William Leverage, who will officially become the Town Controller on July 13, 2012.
7. **OLD BUSINESS:**
  - a. **WPCA operations/financials presentation:** Nelson Malwitz gave a detailed overview on WPCA's financial sustainability (operations and maintenance), strategies to fund sewer bonds, WPCA capital funding strategies, and a twenty year growth plan (potential bond requirements).
  - b. Discuss special funds ordinance changes: First Selectman Davidson stated that he and the other Selectmen are currently working with legal and accounting counsel regarding special funds ordinance changes.

- 8. REPORT OF THE FINANCE DIRECTOR:** Controller Wahlberg gave the Board of Finance an overview of the Revenue and Expenditure Report for June 2012.

A motion was made by R. Jaffe, seconded by J. Tomaino, to approve an Appropriation from Contingency #2012209. Motion passes unanimously.

A motion was made by R. Jaffe, seconded by J. Tomaino, to approve an Appropriation from Contingency #2012210. Motion passes unanimously.

Vice Chairman Agard gave an update from the RBAC.

**9. SUBCOMMITTEE REPORTS:**

- a. BOF Audit Committee update: R. Jaffe stated that the audit began in Town Hall this week. He also stated that he anticipates receiving weekly updates on the audit. The BOF Audit Committee will meet next week.
- b. BOF Bylaw Committee update: The Board reviewed the recommendations made by the Bylaw Committee. No action was taken at this time.
- c. BOF Budget Committee update: It was recommended that Incoming Controller, W. Leverage be a part of this discussion.

- 10. OTHER ITEMS TO COME BEFORE THE BOARD:** There were no other items to come before the Board.

- 11. PUBLIC COMMENT:** There was no public comment.

- 12. ADJOURNMENT:** A motion was made by Vice Chairman Agard, seconded by J. Tomaino, to adjourn the meeting. Motion passes unanimously. Meeting was adjourned at 9:18pm.