



BOARD OF FINANCE
BUDGET PROCESS COMMITTEE MEETING
MINUTES
Thursday, May 24, 2012 — 9:00 AM
Room 209, Brookfield Town Center

DRAFT

Call to Order

The meeting was called to order at meeting to order at 9:05 am.

Present: Irv Agard, Jerry Friedrich, Ron Jaffe

Discussion of Budget Process

- A draft outline created by R. Jaffe was discussed and modified (attached).
- I. Agard will create draft letters and J. Friedrich will create more detailed description of report requirements for consideration at the next committee meeting.
- Next committee meeting was set for 9:00 am Thursday June 7.

Adjournment

The meeting was adjourned at 10:40 am.