



BOARD OF FINANCE REGULAR MEETING

AGENDA

Wednesday, December 14, 2011 7:30 PM

Media Center, Brookfield High School

- I. Call to Order/Roll Call/Pledge of Allegiance**
(First Selectman to convene and chair meeting through election of new BOF Chair.)
- II. Election of Officers**
- III. Approval of Minutes**
 - a. 11/9/11 Regular BOF Meeting
- IV. Communications and Correspondence**
- V. Public Comment**
- VI. Report of the First Selectman**
- VII. New Business**
 - a. Audit update — Director of Finance, Wahlberg: review of preliminary draft
 - b. Special Funds — Memo from Selectman Lasser
 - c. WPA Ordinance — BOS considering update, potential BOF input
 - d. Retirement Benefits Advisory Committee — name a BOF representative
 - e. Update on changes in reporting requirements (ex: open spaces/library) — Finance Director
- VIII. Old Business**
- IX. Annual Calendar Events (Tick List items)**
 - a. Audit update
 - b. Establish meeting schedule for the upcoming year
 - c. Actuarial valuation
 - d. Pension
- X. Report of the Finance Director**
 - a. Review of the November 2011 Financial Reports
 - b. Update on FEMA funds (discussed at the 11/9/11 meeting)
- XI. Reports**
 - a. BOF Audit Committee:
Update.
 - b. BOF Bylaws Committee:
Update. Second reading & approval of proposed Bylaw updates
- XII. Other Items to come before the Board**
- XIII. Public Comment**
- XIV. Adjournment**